

**NAME AND ROLE:**

Lisa Sanford
Key Stage 2 Leader

MAIN RESPONSIBILITIES:

- Support the Head of School and Assistant Heads of School in the day to day management of Key Stage 2
- To support classes within the Key Stage with their day to day routines
- To monitor and oversee all teaching and learning across the Key Stage
- To monitor pupil progress and behaviour across the cohort
- To work alongside management to monitor and support all pupil's progress
- Managing all staff and resources within the department
- Inspiring confidence in teaching and learning
- Liaising with parents
- Carrying out the duties of a class teacher

ON A DAY-TO-DAY BASIS I.....

- Teach in Otter class
- Organise, manage and supervise the day-to-day routines of the Key Stage.
- Support teachers to enhance teaching and learning and behaviour
- Attend SMT meetings

EXPERIENCE TO DATE:

- Teaching for 3 years in Mainstream schools across Key Stage 1 and 2
- Teaching for 2 years at Pentland Field School
- Completed Middle Leadership course